

Commission Executive Committee

Meeting Minutes

July 18, 2012

Attendance:

On Phone:

Cindy Jesinger

Adrian Wurr

Kent Griffiths

Tina Naillon

Tabatha Renz

Kristen Tracy

Lynn Muehlfeit

Staff in office: Jennifer Caprile, Renee Cox

Absent:

Review and Approval of (April 25, 2012) Executive Committee Meeting Minutes: A motion was made by Adrian Wurr and seconded by Kristen Tracy to accept the minutes as written, which passed unanimously by voice vote.

Review Commission meeting agenda

- Adrian will be resigning from the commission. The July meeting will be his last and the Commission will need to elect a new vice chair.
- Lynn Muehlfeit proposed that the agenda be amended to allow time at 2:45 pm for the election of a new vice chair.

Reports:

- **Program Report- Renee Cox**
 - Renee is finishing site visits and talking with programs. She is working with the programs to get their grants written.
 - There will be a site visit with SCA in August
 - There will be a program director meeting on July 25th.
- **Commission Member Update- Cindy Jesinger**
 - The commission is currently low on membership and seeking new members.
 - Bill Langer was recently added to the commission.
 - Adrian's higher education position was optional however the vice chair position that he held is required and must be filled.
 - The Commission is seeking an elected official and membership is low in region 6 so the membership committee is seeking someone from that area. Contact Mac Shirley for information on

recommendations from Rexburg or the Mayor of Twin Falls. An elected official must be in place by October to be in compliance with Commission membership requirements.

- Kara Bracia with the service learning office has been suggested as a candidate for the position. Potentially adding those two members would bring the Commission back to 16 members. Kent Griffiths noted that Adrian's position was originally to be a rotating position. There was also discussion regarding the 20% limitation with state employees on the Commission.
- Priscilla Salant chair of University outreach and community engagement from the University of Idaho in Boise was suggested as a potential commissioner.
- Renee suggested that the commission look into adding someone from the Tribe. Adrian will contact the University of Idaho's Native American Association for suggestions.
- For the last six months the membership committee has been working to get Commission Member terms straightened out and will be asking for some members to resign and then be reappointed. There will be six commissioners who will be asked to resign and be reappointed to get back on the three year cycle.

- **Future Conferences Update- Cindy Jesinger**

- The ad hoc committee discussed whether or not to discontinue future conferences. Cindy stated it was a matter of economics and we are not able to get the match without the conference. We have the conference because we have to.

- **Serve Idaho Conference- Jennifer Caprile**

- Shawn Andeson has agreed to be the Keynote speaker for the conference and will also provide additional training.
- There are several good leads for training sessions
- Kristin is gathering information for sponsors and exhibitors
- Kristin encouraged everyone to spread the save the date card.
- There was discussion on why the conference was reduced to two days. Renee stated that it was two days based on the per diem set by their office. Renee is working to change the conference to a multi-state conference which would allow for more flexibility. To be a multi-state conference we must market to other states. We will be reaching out to national service people close to Idaho's borders.
- Tabitha Renz made a suggestion to provide a discounted registration fee to veterans interested in national service.
- Jennifer has developed the sponsorship and exhibitor form and seeking assistance from commission members to approach members in their communities for sponsorships

- **Other Items**

- Renee sent an email out about funding for the AmeriCorps program. It was in regards to a house committee bill to shut down CNCS but preserve three Senior Corps programs. Kent stated that it is a long way from a final resolutions and the same thing happened in the House last year. Serve Idaho is relying on the commissioners to help by contacting our representatives. Cindy suggested that it would

be helpful to have letters prepared for commissioners. Renee and Cindy have agreed to work on talking points for commissioners to give to representatives. Commissioners were encouraged to make a phone call a day regarding this.

- Renee announced that their office has been approved for a part time, temporary administrative assistant at 25 hours a week. They are currently seeking a candidate. The hire date will be between the end of September and the first of October.
- The commissioners' handbook will need to be updated with updated job descriptions for commissioners. It was suggested to add this under "other business" on the commission meeting agenda.
- Idaho's Promise License Plates- education is needed in many counties throughout Idaho. Jennifer is working with the Sheriff in Bonner County who is president of the Sheriff's Association. She is working to get on their radar for an upcoming meeting. BSU has been approached to get a class to take on contacting all of the counties.
- Renee announced that the PSA will now run at Regal Theaters throughout Idaho. They will get a \$10,000 match and the funds will come out of the disabilities funds because of the tag at the end of the PSA encouraging people with disabilities to apply. The PSA will start running in August and will go through December or the first of January.